



Ogden-Weber Applied Technology College

A Utah College of Applied Technology Campus

Continuing Apprenticeship Related Instruction Enrollment Application

Main Campus, 200 N. Washington Blvd., Ogden, Utah 84404, 801.627.8300
BDO Campus, 918 W 2nd Street Bldg. 10A, Ogden, Utah 84404, 801.612.4161
Roy Campus, 1843 W. 4000 S. Bldg. 2, Roy, Utah 84067, 801.612.4103

APPRENTICESHIP CLASS INFORMATION

Apprenticeship Program: _____ Have you met the math requirement? (Union exempt) Yes ____ No ____

Have you previously attended OWATC? Yes ____ No ____ If yes, when? ____/____/____

Check the apprenticeship level you plan to enroll in:

1A ____ 1B ____ (Must meet math requirement before 2A) 2A ____ 2B ____ 3A ____ 3B ____ 4A ____ 4B ____ 5A ____ 5B ____

Class Code: _____ Instructor: _____

Class Dates: _____

Current Employer: _____ Job Title: _____

STUDENT INFORMATION

Student ID #: _____ Social Security Number: _____

Legal Name: _____
Last First Middle Maiden

Address: _____
Number & Street City State Zip County

Phone Number: _____ Email Address: _____

Cell Phone Number: _____ Date of Birth: ____/____/____

Emergency Contact: _____
Name Relationship Phone

Tuition Policy

- **Agency or employer sponsorship is the responsibility of the student.** If a sponsor fails to continue a student's sponsorship, **tuition responsibility reverts to the student.** It is the student's responsibility to ensure that a sponsorship form has been submitted to OWATC **prior to the beginning of the apprenticeship course.**
- **It is the student's responsibility to withdraw from classes when they decide to stop attending**
- Apprenticeship students may withdraw by calling 801-627-8300 and ask to speak to a person in the Records Office, Enrollment Office, or a counselor.
- **Refund Policy -** Fees are nonrefundable. Refunds for apprenticeship programs will be made as follows:
 - 100% prior to the beginning of class
 - 100% after the beginning of class but before the third day of class
 - 50% after the beginning of class up to the point that 33% of the instruction has occurred
 - 0% after 33% of the instruction has passed. Exceptions may be granted by the college administration on a case-by-case basis.
- **Certificates, degrees, transcripts, or enrollment verifications** will not be issued until the student has resolved all charges against their account.

I have read the above information regarding tuition assessment and payment for students attending the Ogden-Weber Applied Technology College. I understand what my responsibilities are and agree to abide by the policies and procedures described above. I also certify the information in this application form is true and complete.

Student Signature

Date